

# 2023 Event Planning Guide





# CORPORATE/ASSOCIATION GUIDELINES

The following guidelines have been established to ensure a smooth, seamless event for you and your attendees. Please read carefully and address any questions with your Event Manager.

## Agenda

A tentative meeting agenda should be provided to your Madden's Event Manager to ease the planning for both parties. Please include the following information:

- Starting and ending times for all events and activities.
- Meeting event titles along with all room set up styles and A/V requirements (sound/power, projectors, flipcharts internet etc.)
- Contact name and phone number for your company's onsite contact, if other than yourself.
- Contact information for outside vendors providing services you have contracted for your event.
- Reserved function space is available as outlined on your signed contract. Should your group require function space for additional hours, please notify your Event Manager so we may attempt to accommodate the additional time requested. Time outside of the above guidelines is based on availability and fees may apply in half day increments.

## Deposits and Payments

Initial | Date

A deposit of 50% of anticipated revenue is due with contract to guarantee the space. The 2nd 50% is due 30 days prior to arrival. An invoice will be provided for both deposits and payment may be made by check, cash, ACH, or credit card. Credit card payments of \$5,000 or more are subject to a 3% surcharge. Credit card payments may be made by calling Sheli Irwin directly at 218.855.5953. A final bill, containing receipts and other back-up information, will be mailed to the Group within thirty (30) days of the Group's departure. All master account charges not paid within thirty (30) days of the billing date will bear interest at the lower of the rate of 1.5% per month, compounded monthly, if permissible by law, or the highest rate permissible by law.

## Pre-Event Activity

Initial | Date

Your Event Manager will be your main point of contact for all details. Should another department be required to assist you, your Event Manager will introduce you to the appropriate contact.

Please consider scheduling **immediately**: golf tee times, spa services, horseback riding, entertainment requests, pontoons, guided fishing, trapshooting, and any other recreation Madden's offers. **Activities are based availability.**

## Billing

Initial | Date

Review all charges 10 days prior to arrival with your billing coordinator. Upon the group's departure your charges will be reviewed and sent to you once approved by Madden's Accounting Department (approximately 14 days). Final payment will be due within 30 days of receipt of final statement. Finance charges will apply per contract.

## Rooming List

Initial | Date

It is the group's responsibility to collect the names and email addresses of all attendees (per your signed contract) and submit to your Rooms Coordinator by the deadline outlined on your contract. Attrition for rooms will be charged upon final billing.

## Final Detail of Events

Initial | Date

Required Ten business days prior to arrival: **Final** details of events including menu selections, number of guests, meeting room set ups and audio visual requirements. Additional fees may be assessed if information is not received or changes are made after the deadline. Please note that Madden's reserves the right to select a menu for your group should your selections not be made by the deadline for meals requiring private dining.

Once final details have been submitted to your Event Manager, you will receive Banquet Event Orders (BEO's) for each event. A signed BEO for each event is required. This includes food and beverage guarantees for events requiring catering. *Events will not move forward without a signed Banquet Event Order and must be received **prior** to arrival.*

## Changes

Initial | Date

Catered food requested after the guarantees are submitted will be charged at 2 times the menu pricing and based on availability. Final billing will be based on the guarantee or the actual number of guests served, whichever is greater. The chef reserves the right to make substitutions.





## CORPORATE/ASSOCIATION GUIDELINES continued

### Check-In

Guest rooms are guaranteed for check-in at **4:30pm**, however, guests may register early to use resort amenities. Check-out time is 11am. Check-outs after 11am are subject to a one-time late checkout fee of \$75. Requests for early check in and/or late check out **cannot** be guaranteed and fees may apply.

### Private Function Spaces

Initial | Date

Available on a first-come-first-served basis in accordance with your group guarantees, Madden's reserves the right to change function rooms with advance notice. You will be notified of the change. Please note that public spaces i.e., pool decks, lobbies, Tennis & Croquet Club, and golf courses are available to all Madden's guests and will not be closed for private functions. Private dining will be assessed a setup fee of \$50-\$1500 depending on the meal, location and number of guests. Private dining is based on availability. An indoor space will be reserved as a weather backup for all outdoor beach events with catering. Rain calls will be made at least four hours prior to the event. Madden's reserves the right to make the final weather call.

### Function Space

Initial | Date

No materials may be taped, nailed or affixed to walls, furniture, or fixtures of the resort. Madden's management must approve all signage prior to being displayed in public spaces.

### Food Regulations

Initial | Date

In compliance with Minnesota Health Department regulations and Madden's company policy, it is required that all food and beverages consumed on the property be prepared and provided by Madden's. No food or beverage of any kind is permitted to be brought into any contracted event space by guests (with the exception of cakes from a licensed Minnesota vendor in which a cake cutting fee will be assessed). Minnesota Health Department regulations prohibit guests from removing any remaining food from an event, including "to-go" boxes.

### Alcoholic Beverages

Initial | Date

The sale and service of all alcoholic beverages is regulated by the Minnesota State Liquor Commission. Madden's is responsible for the administration of those regulations. It is policy therefore that no alcohol may be brought into the resort and served in public areas for the purpose of hospitality entertainment. Last call for all private bar set ups is midnight. There are no exceptions. Minnesota state law prohibits anyone under the age of 21 to consume alcoholic beverage. All guests that appear under the age of 30 will be carded. Identification is required for service.

### Service Charge and Taxes

Initial | Date

Current Minnesota state sales tax, 20% service charge, and sales tax (7.375%) and alcohol sales tax (9.875%) will be added to all items posted to your Master Account.

### Transportation

Initial | Date

Complimentary shuttle service available on-property. Fees may be assessed based on the length of time. Other than airport shuttles, offsite transportation is not available by Madden's. We are happy to provide contact information for local transportation services.

### Noise Ordinance

Initial | Date

Outdoor entertainment (including bands, DJ's, etc.) is permissible 10am-10pm. Indoor entertainment may perform until midnight. Entertainment must be approved by Madden's. Madden's reserves the right to control noise volume in any function space. Bands and DJ's must contact Madden's two weeks prior to event to schedule A/V and electrical needs. Outdoor functions (after 10pm) that result in guests complaints will be shut down.

### Security

Initial | Date

Madden's shall not assume responsibility for damage to or loss of personal belongings. Meeting Planners assume full responsibility for the conduct of their attendees and for any damage done to persons or property.

Initial | Date







## BREAKFAST

### Wilson Bay Breakfast Buffet

Scrambled eggs, Buttermilk pancakes, or French toast  
Country bacon and sausage or Kielbasa\*  
Breakfast potatoes or hash browns\*  
Seasonal fresh fruit  
Bread pudding or caramel rolls  
Orange, and apple juice  
Coffee

\$20 per person/Included for meal plan guests

\* Requires private dining/\$500

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### Working Breakfast

#### Babe's Hot Breakfast Buffet

Set up outside your meeting room for up to one hour  
If required in the meeting space, an additional fee will apply.  
Minimum 20 people | **Maximum 40 people**

Scrambled eggs\*  
Sausages and country bacon\*  
Breakfast potatoes\*  
Apple walnut coffee cake  
Orange and apple juices  
Seasonal fresh fruit  
\$20 per person

\*\$275 Set up fee

*\*Indicates Gluten Free*

*All prices are subject to service charge & MN State Sales Tax*



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# BREAKS & REFRESHMENTS

## Beverage Breaks

Coffee (regular and decaffeinated), an assortment of hot tea and soft drinks. (Pepsi products)  
Replenished for four hours. \$10 per person

## Package Additions

*Minimum 15 people*

Items are not refreshed; packages must be ordered for your entire group guarantee.

### Continental (AM)

Seasonal fresh fruit, muffins, donut holes,  
orange, apple, grapefruit juices  
\$12 per person

### Fit & Fun (AM)

Greek and low fat yogurts, sweet breads, fruit kabobs\*  
orange, apple, grapefruit juices  
\$9 per person

### Bagel Bliss (AM)

Mini bagels, individual cream cheeses, Nutella,  
peanut butter, hard boiled eggs, yogurt  
\$12 per person

### Cheese & Meat Platter (PM)

Assorted deli meats, cheeses, assorted crackers  
\$15 per person

### Farmers Market (PM)

Hummus, tzatziki dip, crudité, pita chips deviled eggs  
\$14 per person

### Popcorn Break (PM)

Assorted flavors of popcorn  
(buttered, cheddar, caramel, plain)  
\$8 per person

### Cookies & Milk (PM)

Assorted fresh baked cookies, ice cold milk  
\$9 per person

## À la Carte Breaks

### Refreshments

Coffee, (regular, decaffeinated) and hot tea	\$45 gallon
Hot chocolate	\$40 gallon
Hot apple cider	\$35 gallon
Chilled fruit juice	\$12 liter
Lemonade	\$12 liter
Iced tea	\$12 liter
Assorted Pepsi soft drinks	\$4 ea.
Assorted bottled juices	\$3 ea.
Bottled water	\$3 ea.
Bubly® sparkling water	\$4 ea.

### Snacks (serves 6-8 people)

Mixed nuts*	\$15 lb.
Mini pretzels	\$10 lb.
Tortilla chips and salsa*	\$11 lb.
Potato chips and dip*	\$10 lb.
Popcorn	\$15 lb.
Toasted almonds*	\$15 lb.
Chex® Mix	\$15 lb.
Trail mix*	\$15 lb.
Dry Snacks (individual packets)	\$4-\$6 ea.

### Pastries

Fresh baked pastries	\$25 doz.
Fresh baked muffins	\$25 doz.
Fresh donuts/holes	\$25 doz.
Fresh baked cookies	\$25 doz.
Assorted bars	\$25 doz.
Fruit kabobs*	\$20 doz.
Whole fruit*	\$15 doz.
Granola bars	\$30 doz.
Energy bars	\$45 doz.
Yogurt*	\$25 doz.

*\*Indicates gluten free*

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# LUNCHES

## Lunch Buffets

All lunch buffets include a lemonade station and chef's choice dessert.  
When private dining is required, a rental fee may be incurred. **A minimum of 20 people required.**  
\$24 per person/Included for select meal plan guests

### Gull Dam

Coleslaw\*  
Potato Salad\*  
House-Made Baked Beans\*  
Grilled Hamburgers\*  
Veggie Burgers  
Beer Brats\*  
Potato Chips\*  
Assorted Condiments

### Half & Half

House-made soup du jour  
Cobb salad\*  
Ham and Swiss on Croissant  
Vegetarian wrap  
Turkey club wrap  
Fresh fruit salad\*

### Deli

Soup du Jour  
Garden Salad Bowl\*  
Cucumber Vinaigrette Salad\*  
Deli meats including ham, turkey, salami, tuna salad, lettuce,  
tomato, onion, relish platter  
Assorted Cheeses\*  
Assorted Breads  
Potato Chips\*

### The Harrison

Orchard Salad\*  
Spring greens, spinach, strawberries, apples,  
candied pecans, lime pineapple vinaigrette  
Chipotle Cole Slaw\*  
Southwest Black Bean and Corn Salad\*  
Artisan Cheddar Mac 'n Cheese  
Grilled Chicken Breasts\*  
Smoked Pulled Pork\*  
House-made Carolina and KC BBQ Sauces\*  
Sliced Watermelon\*  
Assorted Breads

### Mexican Fiesta

Beef and chicken tacos\*  
Corn and flour tortillas  
Topping bar  
Chicken enchiladas  
Spanish rice\*  
Refried beans\*  
Chips and salsa\*  
Churros

## Plated Lunch

Lunch includes a lemonade station & chef's choice dessert. One choice for entire group.

### Chicken Salad Croissant \$22

House-Made rotisserie chicken salad\* on a  
croissant, fresh fruit\*, kettle chips\*.

### Local Turkey Dinner \$24

Sliced Wild Acres© smoked turkey breasts\*  
mashed potatoes\*, gravy\*, green beans\*.

### Turkey Club Wrap \$22

Wild Acres© smoked turkey,  
Swiss cheese, lettuce, tomato on a herb tortilla  
with coleslaw\* and kettle chips\*.

### Southwest Mahi Mahi \$24

Chipotle butter sauces\*, Cilantro lime rice\*,  
Mexican corn\*.

\*Indicates gluten free

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# LUNCHES | BOX & WORKING

## Grab & Go

Selections include whole fruit, potato chips, cookie and bottled water.  
Choice of up to 3 options, \$18 each; 4 or more, \$20 each/Included for select meal plan guests

### Wraps

#### Chicken BLT Wrap

Rotisserie chicken, bacon, lettuce, tomato,  
herb and garlic tortilla

#### Turkey Club Wrap

Wild Acres® smoked turkey, baked ham, cheese, lettuce,  
tomato, chipotle ranch dressing, herb and garlic tortilla

#### Vegetarian Wrap

Red peppers, cucumbers, carrots, jicama, broiled  
portobello, hummus, cilantro, honey ginger balsamic,  
herb and garlic tortilla

### Sandwiches

#### Italian Croissant

Turkey, ham, salami, cheese, lettuce, tomato

#### Turkey Swiss Croissant

Wild Acres® smoked turkey,  
Swiss cheese, lettuce, tomato

#### Ham & Swiss

Smoked ham, Swiss cheese, lettuce, and tomato on  
croissant

### Salads

#### Chef Salad\*

Ham, turkey, iceberg lettuce, tomatoes, carrots, cucumbers, onions, cheese,  
buttermilk ranch dressing

#### Spring Salad\*

Grilled chicken breast, spring greens, candied pecans, feta, dried cherries, tomato,  
chipotle lime vinaigrette

#### Cobb Salad\*

Grilled chicken breast, romaine lettuce, tomato, hard boiled eggs, bacon, avocado, black olives,  
Roquefort, choice of dressing

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## Working Lunches

Available outside of your meeting room; \$275 set up fee applies.  
\$25 per person, minimum 15 people; **maximum 40 people.**

### Sandwich Platter

Assorted deli meats and cheeses\*  
Tuna salad\*  
Greek vegetable salad\*  
Fresh fruit salad\*  
Potato chips\*  
Assorted breads  
(gluten free available upon request)  
Chef's choice dessert

### Half & Half

Cobb salad\*  
Ham and Swiss on croissant  
Chicken BLT wrap  
Turkey club wrap  
Fresh fruit salad\*  
Chef's choice dessert

*\*Indicates gluten free*

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# HORS D'OEUVRES

Priced per dozen; minimum of three dozen of each selection must be ordered. May be displayed for a maximum of 1-1/2 hours.

## Served Chilled

Trio of deviled eggs (dill, curry, classic)	\$30 per dozen
Caprese skewers	\$24 per dozen
Antipasto skewers	\$28 per dozen
Smoked salmon on rye, onion, capers, egg, tzatziki sauce	\$35 per dozen
Chipotle shrimp and avocado cucumber bites	\$36 per dozen
Jumbo shrimp cocktail	\$48 per dozen
Fresh spring rolls, ponzu and peanut sauce	\$50 per dozen
Vegetable cups, dill ranch dipping sauce	\$25 per dozen

## Served Warm

Beef satay, Hoisin sauce	\$38 per dozen
Chicken satay, sweet chili sauce	\$36 per dozen
Sausage stuffed mushroom caps, merlot sauce	\$36 per dozen
Stuffed mushroom caps, spinach, Blue cheese	\$32 per dozen
Vegan mushroom cups	\$32 per dozen
Assorted mini quiches	\$30 per dozen
Baked meatballs, cognac, Peppercorn demi glace	\$30 per dozen
Grilled peach and Boursin cheese crostini	\$30 per dozen
Bacon wrapped scallops	\$60 per dozen
Coconut shrimp, plum sauce	\$48 per dozen
Walleye Fingers, Chipotle Remoulade	\$48 per dozen
Vegetable egg rolls	\$36 per dozen
Spinach and feta wrapped in phyllo	\$36 per dozen

## Displayed Specialties

Priced per person; hors d'oeuvres must be ordered for your entire group count. Minimum of 15 guests.

### International Cheese Display

Premium domestic and international cheeses including blue-veined, herbed, smoked, aged, soft and hard varieties  
assorted crackers\*  
\$16

### Bruschetta

Grilled baguettes, tomato basil salsa, fresh basil, fresh mozzarella  
\$15

### Smoked Salmon

Honey-cured Atlantic smoked salmon, capers, egg, lemons, red onion, served with garlic crostini, assorted crackers\*  
\$18

### Vegetable Crudité\*

Array of crisp garden vegetables, buttermilk ranch dip  
\$12

### Charcuterie

Selection of three Minnesota and Wisconsin cheeses, speck, prosciutto, Gin & Juice™ Salami, Bresaola, dried fruit. Served with crackers\* and rolls.  
\$22

\*Gluten free crackers available with advance request

### Chilled Dips

Served with a variety of crostini, flatbread, and crackers

Traditional Salsa\*

Hummus\*

Roasted Red Pepper Hummus\*

Guacamole\*

Avocado, Cucumber, Red Pepper Salsa\*

Spinach and Artichoke\*

### Warm Dips

Served with a variety of crostini, flatbread, and crackers

Parmesan and Artichoke\*

Con Queso\*

Brie Berry Compote\*

Crab Dip

Choose 2 \$8 per person

Choose 3 \$10 per person

\*Indicates gluten free

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# DINNERS | PLATED | PRIVATE DINING

Three-courses included for meal plan guests (salad, entree, dessert). If you choose to offer multiple selections, a \$5 per person surcharge applies. A pre-order of each entrée guaranteed are due 10 business days prior to event. Private dining is required for plated dinners—available in Town Hall or Wilson Bay. Private dining fee will be incurred. Minimum of 20 people. (Multiple entrees not available in Town Hall)

## Salads \$8 (choose one)

### Madden's House Salad\*

Mesclun Greens, Walnuts, Craisins, Feta, Apple Vinaigrette

### Spinach Pear Salad\*

Spinach, Pear, Orange segments, Cranberries, Candied Pecans, Feta, Blood Orange Vinaigrette

### Caesar Salad\*

Romaine, Parmesan Cheese, Kalamata Olives, Croutons, Caesar Dressing

### Garden Salad\*

Mixed Greens, Cucumbers, Tomatoes, Red Onion, Radish, Carrots, Ranch Dressing

## Entrees

### Chicken Florentine \$34

Spinach, Mushrooms, Creamy Garlic Sauce

### 10 oz. Top Sirloin\* \$37

Mushroom, Onion, Peppercorn Demi-Glace

### Porter House Pork Chop\* \$34

Mushroom Demi-Glace

### Pork Tenderloin\* \$34

Bourbon Sauce

### Seared Chicken Thighs \$34

Mushrooms, Spinach, Onions, Garlic, dressed in a Mornay Sauce with a hint of Dijon

### Chicken Oscar \$34

Chicken Breast, Crab, Asparagus, Hollandaise

### Red Snapper Piccata \$34

Pancetta, Lemon Beurre Blanc, Oven Roasted Capers, Lemon

### Southwest Mahi Mahi \$34

Chipotle Butter Sauce

### Walleye \$36

Chipotle Remoulade, Broiled or pan seared

### Vegetarian Risotto (Vegetarian)\* \$28

Creamy White Wine Risotto with heirloom tomatoes, green chickpeas, red onion, zucchini, yellow squash, and enoki mushrooms.

### Vegetable Kebabs (Vegan)\* \$28

Grilled vegetable Skewers including peppers, yellow squash, tomatoes, zucchini, and red onion drizzled with a red pepper coulis

### Coconut Curry Ramen (Vegetarian) \$28

Ramen noodles, mushrooms, green onion, snap peas, coconut curry broth

### Burrito Bowl (Vegan)\* \$28

Avocado, crema, roasted cauliflower, peppers, onion, black beans, romaine lettuce, cilantro, lime rice

### Vegetarian Lasagna (Vegetarian) \$28

Portabella mushroom, spinach, red sauce, mozzarella, lasagna noodles (Can be vegan)

## Duet Plates \$40

\$5 upcharge for meal plan guests

4 oz. Top Sirloin, Demi Glace

With Choice of Broiled Shrimp Skewer,

Seared Chicken with Mushroom Demi-Glace

or Southwest Mahi Mahi with Chipotle Butter Sauce

## Starches

(choose one)

Wild Rice Pilaf\*

Seasonal Vegetable Risotto\*

Roasted Baby Red Potatoes\*

Yukon Gold Mashed Potatoes\*

## Vegetables

(choose one)

Balsamic Green Beans\*

Asparagus\*

Bacon Braised Brussels Sprouts

Seasonal Vegetable Medley\*

## Kid's Meals

Choose one for ages 0-12

\$16 per child

All meals include a fruit cup

Macaroni & Cheese, Vegetable

Chicken Fingers, Vegetable, French Fries

Kids Burger, Vegetable, French Fries



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\*Indicates Gluten Free  
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## FAMILY STYLE

Plentiful bowls and platters served to the table **for groups of 30 to 120.**

\$52 per person/\$10 upcharge for packaged guests - All dinners include a lemonade station and fresh baked bread.  
Private dining required for family style—available in Town Hall or Wilson Bay. Private dining fee will be incurred.

### Green Salads

(Choose One)

#### Madden's House Salad\*

Mesclun greens, walnuts, raisins, feta,  
Apple Vinaigrette

#### Garden Salad\*

Mixed greens, tomatoes, cucumbers, red onion,  
carrots, ranch dressing

#### Spinach Pear Salad\*

Spinach, Pear, Orange Segments, Cranberries,  
Candied Pecans, Feta, Blood Orange Vinaigrette

#### Caesar Salad

Romaine, parmesan cheese, kalamata olives,  
croutons, house-made caesar dressing

### Prepared Salads

(Choose One)

#### Caprese\*

Sliced heirloom tomatoes, fresh mozzarella,  
fresh basil, red onion, balsamic dressing

#### Cucumber Salad\*

Red onion, red pepper, rice wine vinaigrette

#### Broccoli Raisin Salad\*

Bacon, onion, sunflower seeds, mayo,  
red wine vinaigrette

#### Roasted Beet\*

Spring Greens, Feta Cheese, Tomatoes, Avocado,  
Grapefruit, Orange Segments, Candied Pecans,  
Dill Lemon Vinaigrette

### Vegetables

(Choose One)

#### Asparagus\*

Balsamic green beans\*  
Brussels sprout bacon skillet  
Seasonal vegetable medley\*

### Entrees

(Choose Two)

#### Roasted Pork Loin\*

Caper brandy sauce

#### Smoked Pork Tenderloin\*

Bourbon sauce

#### Chicken Prosciutto\*

Prosciutto, melted gruyere, honey ginger  
apple balsamic glaze

#### Chicken Piccata\*

Capers, prosciutto, lemon beurre blanc

#### Chicken Marsala\*

Wild mushroom marsala sauce

#### Top Sirloin\*

Mushroom, onion, peppercorn demi glacé

#### Blackened Hanger Steak\*

Blue cheese crumbles, demi glacé

#### Herbed Salmon\*

Honey ginger apple glacé

### Starch

(Choose One)

#### Seasonal risotto\*

Roasted baby red potatoes\*

Wild Rice pilaf

Yukon Gold mashed potatoes\*

Au Gratin Potatoes\*



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# DINNERS | BUFFETS

Buffets may be displayed for a **maximum of two hours**. All dinner buffets include a lemonade station and fresh baked bread.  
Available at Town Hall or Wilson Bay. When private dining is required, a fee will be incurred. **Minimum of 30 people.**  
\$48 per person/Included for meal plan guests

## Proteins

(Choose Two)

Chicken Marsala \* Wild mushroom marsala sauce  
Seared Chicken Thighs\* Mushrooms, spinach, onions, garlic,  
dressed in a mornay sauce with a hint of dijon  
Smoked Pork Tenderloin \* Bourbon sauce  
Top Sirloin \* Peppered demi-glaze, mushrooms, onions  
Hanger Steak \* Blue cheese, cabernet demi glaze  
Southwest Mahi Mahi Chipotle Butter Sauce  
Red Snapper Piccata Pancetta, lemon beurre blanc,  
oven roasted capers, lemon

### Vegetarian Risotto (Vegetarian) \*

Creamy White Wine Risotto with heirloom tomatoes, green chickpeas, red onion, zucchini, yellow squash, and enoki mushrooms.

### Vegetable Kebabs (Vegan) \*

Grilled vegetable Skewers including peppers, yellow squash, tomatoes, zucchini, and red onion drizzled with a red pepper coulis

### Coconut Curry Ramen (Vegetarian)

Ramen noodles, mushrooms, green onion, snap peas, coconut curry broth

### Burrito Bowl (Vegan)\*

Avocado, crema, roasted cauliflower, peppers, onion, black beans, romaine lettuce, cilantro, lime rice

### Vegetarian Lasagna (Vegetarian)

Portabella mushroom, spinach, red sauce, mozzarella, lasagna noodles (Can be vegan)

## Vegetable

(Choose One)

Asparagus\*  
Balsamic green beans\*  
Brussels sprout bacon skillet\*  
Seasonal vegetable medley\*

## Starch

(Choose One)

Wild Rice Pilaf\*  
Seasonal risotto\*  
Roasted baby red potatoes\*  
Garlic mashed potatoes\*  
Au gratin potatoes\*

## Carving Station Buffet Enhancements

Pricing applies when added to a buffet

Wild Acres® Turkey	\$12 per person
Honey Glazed Ham	\$12 per person
House Smoked Pork Tenderloin	\$12 per person
Beef Tenderloin	Market

## Composed Salads

(Choose One)

### Cauliflower Salad\*

Cauliflower, Applewood Smoked Bacon & Blue Cheese Salad

### Caprese\*

Sliced heirloom tomatoes, fresh mozzarella, fresh basil, red onion, balsamic dressing

### Cucumber Salad\*

Red onion, red pepper, rice wine vinaigrette

### Broccoli Raisin Salad\*

Bacon, onion, sunflower seeds, mayo, red wine vinaigrette

### Roasted Beet\*

Spring Greens, Feta Cheese, Tomatoes, Avocado, Grapefruit, Orange Segments, Candied Pecans, Dill Lemon Vinaigrette

## Green Salads

(Choose One)

### Garden Salad \*

Mixed greens, cucumbers, tomatoes, red onions, carrots, ranch dressing

### Madden's House Salad \*

Mesclun greens, walnuts, raisins, feta, apple vinaigrette

### Caesar Salad

Romaine, parmesan cheese, kalamata olives, croutons, house-made caesar dressing

### Spinach Pear Salad\*

Spinach, Pear, Orange Segments, Cranberries, Candied Pecans, Feta, Blood Orange Vinaigrette

## Kid's Meals

Choose one for ages 0-12—\$16 per child  
All meals include a fruit cup

Macaroni & Cheese, Vegetable  
Chicken Fingers, Vegetable, French Fries  
Kids Burger, Vegetable, French Fries

\* indicate gluten free

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# DINNERS | CHEF STATIONS

## Chef Attended & Displayed Stations

Choose a minimum of four different stations. Requires 50 people, Private dining fee applies.

### Chef Attended Stations

#### Carving Station

Wild Acres® Turkey*	\$19 per person
Honey Glazed Ham*	\$19 per person
House-Smoked Pork Tenderloin*	\$20 per person
Beef Tenderloin*	Market

#### Asian Stir Fry Station\*

Peppers, onions, snap peas, bok choy,  
bean sprouts, zucchini, yellow squash,  
chicken, beef, fried rice,  
Szechwan sauce, sweet and sour sauce,  
Thai peanut Sauce  
\$20 per person  
Add shrimp \$25 per person

#### Pasta Station

Gluten free pasta available upon request  
Alfredo and marinara sauces, penne pasta,  
broccoli, zucchini, artichokes, peppers, garlic,  
sun-dried tomatoes, basil, mushrooms,  
prosciutto, Italian sausage  
\$20 per person  
Add shrimp \$25 per person

\* Ask your Event Manager about dessert enhancements.

### Displayed Stations

#### Mashed or Baked Potato Bar\*

Idaho and Yukon Gold potatoes, cheese, sour cream,  
black olives, blue cheese, bacon,  
broccoli, butter  
\$14 per person  
Add beef tips with mushroom sauce  
\$20 per person

#### Salad Station\*

Beet Salad  
Greek Vegetable Salad  
Build-Your-Own Salad  
Featuring romaine lettuce, tomato, Roquefort,  
hard-boiled eggs, bacon, avocado, black olives,  
cucumbers, cheese, assorted dressings  
\$16 per person

#### Mac 'n Cheese Bar

Cheddar and mornay sauces, penne pasta,  
gorgonzola, bacon bits, ham, Kielbasa, peas,  
sour cream, diced tomatoes, scallions, cheese  
\$14 per person

#### Sweet Potato Bar\*

Baked sweet potatoes, butter, sour cream, creme  
fresh, bacon, brown sugar, raisins, raisins, maple syrup,  
scallions  
\$14 per person

All prices are subject to service charge & MN State Sales Tax

\*Indicates Gluten Free



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# WILSON BAY BEACH COOKOUTS

All cookouts include a variety of fresh rolls and a lemonade station. Vegetarian option available upon request.

A \$1500 set up fee will be assessed. Cookouts may be displayed for a maximum of 1-1/2 hours.

**Minimum of 40 people required**, based on availability. Available Memorial Day to Labor Day.

## Gull Lake

Grilled Hamburgers\*  
Brats\* and Hot Dogs\*  
Grilled Chicken Breast\*  
Coleslaw\*  
Potato Salad\*  
Fresh Watermelon Slices\*  
Home-Made Baked Beans\*  
Assorted Condiments  
Potato Chips\*

\$35 per person/Included for meal plan guests.

## Madden's

Flank Steak, mushrooms, onions\*  
Smoked Rotisserie Chicken\*  
Grilled Snapper\*  
Greek Vegetable Salad\*  
Broccoli Raisin Salad\*  
Fresh Watermelon Slices\*  
Western Potatoes\*  
Corn on the Cob\*

\$42 per person/included for meal plan guests.

*Above prices are subject to service charge & MN State Sales Tax*

## Grill It Yourself

Menu options for Madden's Multi-Bedroom Houses (Strawberry Hill, Madden, Beach and Lakehouse ONLY!)

Available for EP and meal plan guests. Arrangements may be made through your Event Manager.

Your selection will be delivered to the house.

### Option 1

(Available for lunch or dinner)

\$25 per person + tax

### Cook Your Own

Burgers\*  
Brats\*  
Corn on the cob\*

Accompanied by Ready-to-Eat:

Potato salad\*  
Cole slaw\*  
Buns  
Condiments\*

(Lettuce, tomato, onions, American cheese  
ketchup, mustard)  
Dessert

### Option 2

(Available for dinner)

\$35 per person + tax

### Cook Your Own

10 oz. Top Sirloin steaks\*  
Chicken Breast\*  
Corn on the cob\*

Accompanied by Ready-to-Eat:

Au gratin potatoes\*  
Garden salad\*  
Condiments\*

(Ranch and French dressing, A-1 steak sauce)  
Dessert



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*\*Indicates Gluten Free*



# THE PAVILION

All cookouts include a lemonade station and a variety of fresh rolls.  
Cookouts may be displayed for a maximum of 1-1/2 hours. **Minimum of 40 people required**, based on availability.  
Pavilion rental fee, \$1500. \$57 per person/\$15 upcharge for package guests

## Proteins

(choose two)

### From the Rotisserie

Whole Wild Acres™ Turkey House-Made Brine  
Whole Marinated Chicken Jerk & House-Made BBQ Sauce  
Pork Ribs House-Made BBQ Sauce

### From the Smoker

Pork Tenderloin Bourbon Sauce  
Beef Brisket House-Made BBQ Sauce, horseradish

### From the Grill

Flat Iron Steak Onions, Mushrooms  
Red Snapper Filets Vegetable Salsa  
Sea Bass Lemon Caper Butter  
Wood Plank Smoked Salmon Garlic Ginger Glaze  
Shrimp Skewers Coconut Lime Sweet chili sauce  
Paella Shrimp, Andouille Sausage, Mussels, Saffron Rice,  
Broccoli, Onions, Peppers, Peas  
Porter House Pork Chop Mushroom Demi-Glace

### Green Salads

(Choose one)

Madden's House Salad\*  
Garden Salad\*  
Caesar Salad

### Composed Salads

(Choose one)

Greek Vegetable Salad  
Potato Salad  
Cole Slaw  
Roasted Corn Salad  
Cucumber Salad  
Roasted Beet Salad  
Fresh Fruit

### Vegetarian Entrées

Talk to your event planner for vegan and vegetarian options

Add a third entrée \$15 per person  
Add a third side or salad \$10 per person

### Side Dish Accompaniment

(Choose two)

Fingerling Potatoes  
Au Gratin Potatoes  
Mashed Yukon Gold Potatoes  
Corn on the Cob  
Brussels Sprout Bacon Skillet  
Vegetable Medley

### Kid's Meals

Choose one for ages 0-12—\$16 per child  
All meals include a fruit cup

Macaroni & Cheese, vegetable  
Chicken Fingers, vegetable, potato wedges  
Kids Burger, vegetable, potato wedges



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All menu items are **gluten free**

All prices are subject to service charge & MN State Sales Tax



## PRIVATE BAR SERVICE

We provide one bar per 100 people (or one bar per 75 people for cash bar). Includes bartender, liquor, assorted beer, select house wines, Pepsi products, bar mixes and appropriate garnishes. **Due to product availability, pricing and selections will be subject to change.**  
Additional bar staff \$75 per hour/per staff. \* *Shots are not permitted on private bars*

### Classic Bar Includes:

Priced at \$8–\$10 per cocktail.

Tito's Vodka  
Tanqueray Gin  
Bacardi Rum  
Captain Morgan Spiced Rum  
Jameson Irish Whiskey  
Jack Daniel's Whiskey  
Crown Royal Whiskey  
Bulleit Bourbon  
Johnnie Walker Red  
EJ Brandy  
Bulleit Rye  
Patrón Tequila

### Wine —\$8/glass

Wycliff Brut  
House Cabernet Black Ridge  
House Chardonnay Black Ridge

### Beer—\$6-\$7 per can

A selection of domestic, Minnesota Craft Beers,  
and Seltzers

### Private Bar Minimums

\*applies per bartender

1 hour	\$400
2 hours	\$600
3 hours	\$800

(does not apply for weddings)

### Available on Request

These items can be added to our Classic bar on advance request and are priced at \$10-\$12 per cocktail.

Grey Goose Vodka  
Kettle One Vodka  
Bombay Sapphire Gin  
Hendricks Gin  
Maker's Mark Bourbon  
Johnnie Walker Black Scotch  
Baileys Irish Cream  
Kahlua

### Wine Upgrades

Available per glass only

Corvezzo Pino Grigio	\$9/glass
Misty Cove Sauvignon Blanc	\$9/glass
Sean Minor Pinot Noir	\$10/glass
Canoe Ridge Merlot	\$10/glass

\* *Ask your event planner for full resort wine list*

### Signature Cocktail

Many guests like to add a "Signature Cocktail" to their bar offerings for the reception. Our beverage staff is happy to work with you prior to the F&B deadline, to create a special drink to offer your guests. Pricing for Specialty Cocktails will depend on the ingredients selected and may be subject to a procurement fee if the ingredients used are not stocked at Madden's. Specialty Cocktails will be priced individually and are not included in any bar package.





## PRIVATE BAR SERVICE

### Beer & Wine Package

\$16 per person, per hour

#### Beer

Coors Light, Michelob Golden, Corona, White Claw, specialty selection of Minnesota brews.

Non-alcoholic beer available upon request.

#### Wines

(Subject to change)

Includes 2 reds and 2 whites

#### Sparkling

Wycliff Brut

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### Keg Selection

Each 16 gallon keg (1/2 barrel) provides approximately 120 16 oz. servings. 5.2 gallon kegs available upon request. **Two weeks advance notice required.** Subject to availability; prices subject to change.

#### Domestic/Craft Selections

(16 gal keg)

Miller Lite	\$395
Coors Light	\$395
Michelob Golden Light	\$395
Leinenkugel ( <i>seasonal</i> )	\$450
Summit	\$450

#### Specialty Kegs

Local brewery kegs may be available.  
For special requests, please ask about  
availability and pricing.



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*Madden's reserves the right to make substitutions.  
All prices are subject to change, service charge & MN State Sales Tax*





# AUDIO VISUAL

## Audio Visual & Meeting Services

All audio visual equipment is based on availability. Madden's meeting room set ups include tables, linens, chairs, basic Wi-Fi and iced water on tables. For pricing on business services contact your Event Manager. Madden's is not responsible for damage to or loss of personal belongings including audio visual equipment. If you will not be removing your personal equipment or belongings from the meeting room, please inform your Event Manager as to the time you wish your meeting room to be locked.

### Video Equipment

LCD 1024 x 768 XGA with VGA hook up	\$325/day
*85" flat screen (Olson Board Room)	\$175/day
Anderson Room includes 4 65" flat screens	\$300/day
*65" flat screen (On cart)	\$150/day
*65" Dual Flat Screen (Wall mount)	\$200/day
(Sibley, 1/2 Anderson, Pillsbury)	
Laptop Dongle (Mac or mini USB to VGA)	\$25/set up
HDMI hook up (where available)	N/C
Video Conference Owl	\$200/day

\*Note

All LED, TV and AV cart rentals include wireless presenter, sound hook up and a variety of assorted dongles for video presentation hook up.

### Presentations

A/V technician (4 hour minimum)	\$45/hour
Individual power hook up in meeting room (up to 30 ppl)	\$4 per person
Laptop computer	\$225/day
Screen (Tripod)	\$45/set up
Screen (4:3 portable)	\$65/set up
Screen (16:9 portable)	\$100/set up
Laser pointer/wireless presenter	\$40/day
A/V stand/cart	\$95/set up
Includes VGA cord, power, sound	
Laptop or iPod sound hook up	\$35/set up
Tri-pod or flip chart easels	\$20/set up
3M Post it® flipchart pad	
Includes stand & markers	\$50/unit
3 x 4 White board	
Includes stand & markers	\$35/set up
Self-standing podium	
Includes microphone	\$60/set up

### Staging/Risers

**Standard (8' x 16')	\$200/set up
**Full (12' x 32')	\$300/set up
Dance floor (15 x 15)	\$200/set up
Larger dance floors	Inquire

\*\*All stage setups include self-standing podium/mic

### Communications

Phone line with local and long distance dial out	\$60/installation*
Direct dial phone line with dedicated number	\$100/installation*
<i>*Local and long distance charges will be assessed if incurred</i>	
Speaker phone (PolyCom)	\$60/day
	+ line installation
(\$10 for each additional phone pod up to three)	
Broadband internet service* (hardware)	\$100/day

Internet hookups at each seat See planner  
(In addition to broadband internet fee listed above)

### Sound Systems - Microphones

Hand-held cordless	
Includes microphone stand	\$40/set up
Lavalier cordless	\$40/set up
Microphone table stand	\$10/set up
Microphone floor stand	\$10/set up

### Portable Mixers/PA Systems

Portable mixer, stand with microphone, CD player or iPod hook up, speakers	\$175/day
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### Exhibit Space

Includes 8' banquet table, linens, chair, exhibit storage	\$75
NOTE- Substitute 6' table for Golf Villa exhibit set up.	

Electrical	\$50 per vendor
Additional table	\$25 per table
Additional chair	\$15 each
High top table, black or white linen	\$25 each





## SPECIAL SERVICES

### Airport Shuttle Service

Please contact your Event Manager to schedule shuttles from the Brainerd Lakes Regional Airport. Guest names, flight numbers, arrival and departure times will be required. It is recommended that shuttles are scheduled two weeks prior to date required. In the event of a 'no show' the guest will be charged. Complimentary transportation is provided on Madden's property.

1-4 guests	\$60 one way
5-14 guests	\$15 per person, one way

### Delivery Services (10 day advance notice required)

Packet distribution at Front Desk (8-1/2 x 11 max)	No charge
Luggage ( <i>includes both delivery and pick up</i> )	\$10 per person
Gifts (room delivery)	\$10 per room

### Golf Cart Rental

Madden's on Gull Lake is a 'pedestrian friendly' resort, however, should you prefer transportation on property, rental golf carts are available (not for golf course use). Quantities are limited and it is recommended that reservations are made as soon as possible.

Daily cart rental (8-25 hrs)	\$125 per day
Half Day (4hr rental)	\$70
Hourly cart rental	\$30 per hour

### Bonfire

Private bonfire setup	\$125 for 3 hours
S'mores and roasting sticks (minimum of 10ppl)	\$4 per person
Roasting sticks	\$15 for 6 sticks

### Specialized Golf Clinics

Let Madden's skilled teaching professionals put together a custom clinic for you and your guests! Clinics can cover any aspect of golf skills and can range in size to meet your needs. All clinics will utilize Trackman® technology and can be accommodated to fit your schedule while at Madden's.

Group of 3-6	\$45 per person
Group of 7-10	\$35 per person
Group of 10+	\$25 per person

### Special Services

Ask your Event Manager about:

- Gift baskets or gift cards
- Specialty cakes and desserts
- Special order logo clothing, golf balls, tee gifts





## SPECIAL SERVICES

### Shipping of Exhibit Materials

#### Inbound Deliveries

Please use the following guidelines so we may provide you with the timely receipt of your conference materials. You may contact your Event Manager for additional instructions or information.

Address all conference materials to:

**Madden's on Gull Lake**

11266 Pine Beach Peninsula

Brainerd MN 56401

HOLD FOR (name)

XYZ CONFERENCE

CONFERENCE DATES

Include on the label: Your name, the name of the conference you will be attending,  
and the conference dates.

Use any shipping agent/common carrier of your choice. Conference materials should arrive no earlier than one week prior to your conference.

All shipments must be prepaid.

Deliveries are accepted Monday-Friday, 8am-5pm. Saturday deliveries will be accepted with prior notification.

#### Outbound Shipments

For prompt return of all conference materials, we request the following:

1. Obtain a REQUEST FOR SHIPPING form from your Event Manager. Complete the form in its entirety.
2. Pack, seal and label all materials and attach the REQUEST FOR SHIPPING form.
3. Notify your Event Manager when all materials are ready for shipping and if you have made the pick up arrangements, or if shipping must be arranged by Madden's.

#### Payment

Shipping charges may be billed to your personal shipping account, credit card, or your hotel guest account. Any shipping charges to the Master Account must be pre-authorized by the meeting planner.

#### Unclaimed Materials

Conference materials left in meeting rooms after departure will be held for a period of one week before being disposed of.

Please Note:

Madden's on Gull Lake is not responsible for any delay in receipt or delivery of conference materials nor any special handling fees assessed by a carrier due to inadequate or improper labeling. Packages bearing insufficient destination information will be held for not more than 15 days, after which time it will be returned to originator 'freight collect'.

Madden's on Gull Lake assumes no liability for the condition in which a package is received.



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## SPECIAL SERVICES

### Request for Shipping

Date \_\_\_\_\_

#### Destination

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_ Residential? \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_

#### From

Your Name \_\_\_\_\_

Conference Attended \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_

SHIP VIA:                      UPS                      FedEx    USPS                      Other \_\_\_\_\_

#### Method of Payment

\_\_\_\_ Personal Shipping Account Number \_\_\_\_\_

\_\_\_\_ Hotel Guest Account Number \_\_\_\_\_

\_\_\_\_ Master Account (only with prior approval) \_\_\_\_\_

Location of items at this time: \_\_\_\_\_

Madden's on Gull Lake is not responsible for any delay in receipt or delivery of conference materials nor any special handling fees assessed by a carrier, due to inadequate or improper handling. Packages bearing insufficient information to identify the conference or USE DATE once received will be held in our warehouse for a period not to exceed 15 days and will be returned to originating shipper 'freight collect'.

